

Τρίκαλα, 27 Αυγούστου 2018

Προς: Κάθε ενδιαφερόμενο φορέα

Πρόσκληση Εκδήλωσης Ενδιαφέροντος:

«External Expertise & Services for Travel Agency Services»

Στο πλαίσιο του έργου:

«INNOVATIVE VOCATIONAL SOCIAL ENTREPRENEURIAL TRAINING» -
INNOVERTER με κωδικό MIS: 5017606,

εγκεκριμένου από το Πρόγραμμα INTERREG Balkan – Mediterranean 2014
– 2020 του Ευρωπαϊκού Ταμείου Περιφερειακής Ανάπτυξης,

στο οποίο συμμετέχει ως Έλληνας Δικαιούχος ο Φορέας "Δίκτυο
Υποστήριξης Επιχειρηματικότητας και Κοινωνικής Οικονομίας" - ΔΥΕΚΟ,

η Νόμιμη Εκπρόσωπος

Έχοντας υπόψη:

1. Τις διατάξεις διαχείρισης, Project Implementation Manual, του Προγράμματος INTERREG Balkan – Mediterranean 2014-20,
2. Το, από 28.07.2017, Partnership Agreement μεταξύ του Lead Beneficiary και των Project Beneficiaries του Έργου INNOVERTER
3. Το, από 01.09.2017, Subsidy Contract no BMP/13/2738/2017 μεταξύ του MA of Interreg V-BMP 2014-20 και του Lead Beneficiary
4. Τις διαδικασίες σύναψης Δημοσίων Συμβάσεων για Ιδιωτικούς Φορείς που υλοποιούν έργα στα πλαίσια του Προγράμματος INTERREG BALKAN MED 2014-2020
5. Τις σχετικές αποφάσεις του Φορέα

και σε συμμόρφωση με τις αρχές της χρηστής δημοσιονομικής διαχείρισης, καλεί τους ενδιαφερόμενους φορείς να υποβάλλουν έγγραφη κλειστή προσφορά στην έδρα του Φορέα, Σωκράτους 23 Τρίκαλα από 09:30-14:30, εντός 10 ημερολογιακών ημερών, προσμετρούμενων από την επόμενη της ημέρας δημοσίευσης στον διαδικτυακό τόπο της ΔΥΕΚΟ (www.dyeko.gr), στο πλαίσιο της επιλογής αναδόχου για την υλοποίηση του έργου, όπως αυτό περιγράφεται παρακάτω.

Κατά την αξιολόγηση των προσφορών θα ελεγχθούν:

- ✓ Η αποδεδειγμένη άσκηση συναφούς, με το υπό ανάθεση έργο επαγγελματικής δραστηριότητας του υποψηφίου και ανάλογη εμπειρία (Competence/Experience, συντελεστής βαρύτητας σ.β. 50)
- ✓ Η ποιότητα/προτεινόμενη Μεθοδολογία (Quality/Methodology, σ.β. 30)
- ✓ Η οικονομική προσφορά (Price, σ.β. 20)

Σε συνέχεια της αξιολόγησης των ανωτέρω κριτηρίων, η ανάθεση του έργου θα γίνει στον προσφέροντα την πλέον συμφέρουσα, με βάση τη βέλτιστη σχέση τιμής ποιότητας, προσφορά.

Η πρόσκληση αυτή θα αναρτηθεί στον διαδικτυακό τόπο, στην ελληνική (βασικές αρχές) και αγγλική γλώσσα (αναλυτικά) με βάση τις αρχές διαφάνειας, ίσης μεταχείρισης, μη διάκρισης των οικονομικών φορέων, αναλογικότητας και ανταγωνισμού.

Ενδεικτικός Π/Υ: 8.475,81 euro (excl. VAT)

The Tender (στα Αγγλικά)

The purpose of the tender is to provide expertise & services for the Dissemination Activities as described in the below work packages of the project paying attention to the project targets as these will also be developed throughout the project's evolution.

The Contractor will develop and deliver each deliverable in due time according to the Timeplan of the approved Project (Annex). The duration of the contract will run till the 31st of July 2019.

Deadline for offer's submission: 5 September 2018, 14.30 Greek local time

Contract period: 6 September 2018 – 31 July 2019.

Contracting authority: DYEKO, Sokratous 23, Trikala, GR 42100, info@dyeko.gr

Further details (only available in ENG)

Project

INNOVENTER Balkan – MED, Interreg Programme, Duration 24 months.

Project idea

The core idea of INNOVENTER project is to establish vocationally oriented social entrepreneurship training for small and medium enterprises so that they innovate themselves, while at the same time also engaging disadvantaged people as employees. A gap that exists between commercial and social entrepreneurship will be addressed. The project embeds concepts of Social Business Initiative (Social economy and Entrepreneurship) with commercial entrepreneurship, embracing characteristics of a social enterprise and it will thrive to stimulate companies to be managed in a more open and responsible manner. Main project outputs all nationally adapted will be tailor-made ECVET compliant training courses on social entrepreneurship with curriculum, learning modules and handbook, online and mobile training platforms with interactive tools for small and medium enterprises and supporting knowledge database, mentoring program and employment issues.

The training will be piloted and implemented through induction sessions, extended distance learning sessions and training sessions by joint team and involving a cohort of local trainees. Core end-users are decision makers in small and medium enterprises, social enterprises and business organizations. Indirectly disadvantaged groups and social economy sector will benefit subsequently. Vocational teachers and trainers will acquire more experience on the social entrepreneurship theme. The real benefits and impact on the area will be the increase of competitiveness, innovation and employment levels of small and medium enterprises.

For further information: <https://innoventer.eu>

Procurement process

This procurement is a call for tender where all suitable are invited to submit offers. The tenderer is expected to have relevant qualifications and proven experience. The selected tenderer should have good knowledge of communication, dissemination, and meetings & events organisation activities, as described in the work packages.

Work Packages Description

WP1 Project Management and Coordination

- D 1.6.3 Travel Athens - Cyprus - Athens (2 persons) [airplane & ground transportation]
- D 1.6.3 Hotel accommodation for steering board members 2 people x 3 nights
- D 1.6.3 Allowance for steering board members - 2 people x 4 days
- D 1.6.3 Travel Athens - Fyrom - Athens [airplane & ground transportation]
- D 1.6.3 Hotel accommodation for steering board members - 2 people x 3 nights
- D 1.6.3 Allowance for steering board members - 2 people x 4 days
- D 1.6.4 Allowance for steering board members - 3 people x 3 days

WP2 Project Communication & Dissemination

- D2.6.3 Travel costs for 3 Information events (2 persons * 3 travels)
- D2.6.3 Accommodation for 3 Information events (1 night per event)
- D2.6.5 Travel costs for 3 Information events (2 persons * 3 travels)
- D2.6.5 Accommodation for 3 Information events (1 night per event)

WP3 Development of learning materials

- D3.6.5. Travel costs for 2 Information events (2 persons * 2 travels)
- D3.6.5. Accommodation for 2 Information events (2 nights per event)

WP4 Development of mobile and online platforms

- D4.6.5 Travel costs for 2 Information events (2 persons * 2 travels)

- D4.6.5 Accommodation for 2 Information events (2 night per event)

WP5 Piloting of training courses and setup of learning cooperation schemes

- D5.6.2. Travel costs for 2 Information events (2 persons * 2 travels)
- D5.6.2. Accommodation for 2 Information events (2 night per event)

WP6 Implementation and exploitation

- D6.6.1. Travel costs for 4 joint training events in Bulgaria, Fyrom, Albania & Cyprus (1 person * 4 travels) [airplane and ground transportation]
- D6.6.1. Accommodation for 4 joint training events in Bulgaria, Fyrom, Albania & Cyprus (2 night per event)
- D6.6.1. Allowance for 4 joint training events in Bulgaria, Fyrom, Albania & Cyprus (3 days per event)

Content of tender and award criteria

The tender shall be structured like this:

1. Competence/experience. Summary of experience with similar work. Description of projects. The tenderer that will take over the work must provide a relevant experience in Travel Agency Services.

2. Quality. Description of the tenderer's approach to delivering the requested services and specific methodology that will be applied in this assignment. Understanding of the tasks and deliverables. The description of the methodology and any other supporting documentation will be of importance.

3. Price offer

Indicative Budget: 8.475,81 euro (excl. VAT).

Award criteria (scores). Each tender will be assessed as described below. The contract will be awarded to the offer with the overall highest score:

1. Competence/experience:

Previous experience, evidence of experience with similar work.

Max points: 50

- Experience in Travel Agency Services

TOTAL 50/100

2. Quality of proposal:

Methodology, Understanding of the assignment and description of actions.

Max points: 30

TOTAL 30/100

3. Price

Max points: 20

TOTAL

20/100

TOTAL 100/100

| CRITERIUM | SCORE |
|--------------------------|-------|
| 1. Competence/experience | 50 |
| 2. Quality of proposal | 30 |
| 3. Price | 20 |
| TOTAL | 100 |

Opening of tenders: **6 September 2018.**

Candidate selection: **6 September 2018.**

Initialization of work: **6 September 2018** (as soon as possible).

Communication and questions: info@dyeko.gr