

Τρίκαλα, 19 Μαρτίου 2018

**Προς:** Κάθε ενδιαφερόμενο φορέα

## **Πρόσκληση Εκδήλωσης Ενδιαφέροντος:**

### **«External Expertise & Services For The Dissemination Activities»**

Στο πλαίσιο του έργου:

«INNOVATIVE VOCATIONAL SOCIAL ENTREPRENEURIAL TRAINING» - INNOVENTER με κωδικό MIS: 5017606,

εγκεκριμένου από το Πρόγραμμα INTERREG Balkan – Mediterranean 2014 – 2020 του Ευρωπαϊκού Ταμείου Περιφερειακής Ανάπτυξης,

στο οποίο συμμετέχει ως Έλληνας Δικαιούχος ο Φορέας "Δίκτυο Υποστήριξης Επιχειρηματικότητας και Κοινωνικής Οικονομίας" - ΔΥΕΚΟ,

η Νόμιμη Εκπρόσωπος

Έχοντας υπόψη:

1. Τις διατάξεις διαχείρισης, Project Implementation Manual, του Προγράμματος INTERREG Balkan – Mediterranean 2014-20,
2. Το, από 28.07.2017, Partnership Agreement μεταξύ του Lead Beneficiary και των Project Beneficiaries του Έργου INNOVERTER
3. Το, από 01.09.2017, Subsidy Contract no BMP/13/2738/2017 μεταξύ του MA of Interreg V-BMP 2014-20 και του Lead Beneficiary
4. Τις διαδικασίες σύναψης Δημοσίων Συμβάσεων για Ιδιωτικούς Φορείς που υλοποιούν έργα στα πλαίσια του Προγράμματος INTERREG BALKAN MED 2014-2020
5. Τις σχετικές αποφάσεις του Φορέα

και σε συμμόρφωση με τις αρχές της χρηστής δημοσιονομικής διαχείρισης, καλεί τους ενδιαφερόμενους φορείς να υποβάλλουν έγγραφη κλειστή προσφορά στην έδρα του Φορέα, Σωκράτους 23 Τρίκαλα από 09:30-14:30, εντός 10 ημερολογιακών ημερών, προσμετρούμενων από την επόμενη της ημέρας δημοσίευσης στον διαδικτυακό τόπο της ΔΥΕΚΟ ([www.dyeko.gr](http://www.dyeko.gr)), στο πλαίσιο της επιλογής αναδόχου για την υλοποίηση του έργου, όπως αυτό περιγράφεται παρακάτω.

Κατά την αξιολόγηση των προσφορών θα ελεγχθούν:

- ✓ Η αποδεδειγμένη άσκηση συναφούς, με το υπό ανάθεση έργο επαγγελματικής δραστηριότητας του υποψηφίου και ανάλογη εμπειρία (Competence/Experience, συντελεστής βαρύτητας σ.β. 50)
- ✓ Η ποιότητα/προτεινόμενη Μεθοδολογία (Quality/Methodology, σ.β. 30)
- ✓ Η οικονομική προσφορά (Price, σ.β. 20)

Σε συνέχεια της αξιολόγησης των ανωτέρω κριτηρίων, η ανάθεση του έργου θα γίνει στον προσφέροντα την πλέον συμφέρουσα, με βάση τη βέλτιστη σχέση τιμής ποιότητας, προσφορά.

Η πρόσκληση αυτή θα αναρτηθεί στον διαδικτυακό τόπο, στην ελληνική (βασικές αρχές) και αγγλική γλώσσα (αναλυτικά) με βάση τις αρχές διαφάνειας, ίσης μεταχείρισης, μη διάκρισης των οικονομικών φορέων, αναλογικότητας και ανταγωνισμού.

Ενδεικτικός Π/Υ: 16.145,16 (excl. VAT)

## **The Tender (στα Αγγλικά)**

The purpose of the tender is to provide expertise & services for the Dissemination Activities as described in the below work packages of the project paying attention to the project targets as these will also be developed throughout the project's evolution.

The Contractor will develop and deliver each deliverable in due time according to the Timeplan of the approved Project (Annex). The duration of the contract will run till the 31st of July 2019.

**Deadline** for offer's submission: 30 March 2018, 14.30 Greek local time

**Contract period:** 03 April 2018 – 31 July 2019.

**Contracting authority:** DYEKO, Sokratous 23, Trikala, GR 42100,  
[info@dyeko.gr](mailto:info@dyeko.gr)

## **Further details (only available in ENG)**

### **Project**

INNOVENTER Balkan – MED, Interreg Programme, Duration 24 months.

### **Project idea**

The core idea of INNOVENTER project is to establish vocationally oriented social entrepreneurship training for small and medium enterprises so that they innovate themselves, while at the same time also engaging disadvantaged people as employees. A gap that exists between commercial and social entrepreneurship will be addressed. The project embeds concepts of Social Business Initiative (Social economy and Entrepreneurship) with commercial entrepreneurship, embracing characteristics of a social enterprise and it will thrive to stimulate companies to be managed in a more open and responsible manner. Main project outputs all nationally adapted will be tailor-made ECVET compliant training courses on social entrepreneurship with curriculum, learning modules and handbook, online and mobile training platforms with interactive tools for small and medium enterprises and supporting knowledge database, mentoring program and employment issues.

The training will be piloted and implemented through induction sessions, extended distance learning sessions and training sessions by joint team and involving a cohort of local trainees. Core end-users are decision makers in small and medium enterprises, social enterprises and business organizations. Indirectly disadvantaged groups and social economy sector will benefit subsequently. Vocational teachers and trainers will acquire more experience on the social entrepreneurship theme. The real benefits and impact on the area will be the increase of competitiveness, innovation and employment levels of small and medium enterprises.

For further information: <https://innoventer.eu>

### **Procurement process**

This procurement is a call for tender where all suitable are invited to submit offers. The tenderer is expected to have relevant qualifications and proven experience. The selected tenderer should have good knowledge of communication, dissemination, and meetings & events organisation activities, as described in the work packages.

## **Work Packages Description**

### **WP2 Project Communication & Dissemination**

- D2.6.2. Dissemination materials design and production for use in Greece (adapted and customized),
- D2.6.3. 5 Information events in 3 different cities in Greece, each with at least 15 participants with Local authorities/Stakeholders (Athens, Thessalia, Thessaloniki)
- D2.6.4. 15 releases – fees and taxes for publishing
- D2.6.5. 5 Information events in Greece, each with at least 15 participants with VET Trainers/SMEs

### **WP5 Piloting of training courses and setup of learning cooperation schemes**

- D5.6.3. Trainers meeting in Athens on the Induction training face-to-face sessions results and conclusions and cooperation scheme possibilities - 12 external trainers
- D5.6.4. Organisation of meeting in Athens on Learning cooperation scheme setup (10 representatives)
- D5.6.5. Working group meeting in Athens on Embedding INNOVENTER into existing VET programs on entrepreneurship with at least 20 participants

### **WP6 Implementation and exploitation**

- D6.6.3. Launch Event with at least 50 participants/stakeholders from Greece (10 invitations to stakeholders from other cities)

## Content of tender and award criteria

The tender shall be structured like this:

**1. Competence/experience.** Summary of experience with similar work. Description of projects. The tenderer that will take over the work must provide a relevant experience in Communication/ Dissemination/ Meetings & events organization/ European and National Co-funded projects Expert consultation and Technical expertise.

**2. Quality.** Description of the tenderer's approach to delivering the requested services and specific methodology that will be applied in this assignment. Understanding of the tasks and deliverables. The description of the methodology and any other supporting documentation will be of importance.

### 3. Price offer

Indicative Budget: 16.145,16 (excl. VAT).

**Award criteria (scores).** Each tender will be assessed as described below. The contract will be awarded to the offer with the overall highest score:

#### 1. Competence/experience:

Previous experience, evidence of experience with similar work.

Max points: 50

- Experience in Project Communication activities
- Experience in Project Dissemination activities
- Experience in Meetings organisation
- Experience in Events organization
- Experience in European and National Co-funded Projects

TOTAL 50/100

## 2. Quality of proposal:

Methodology, Understanding of the assignment and description of actions.

Max points: 30

TOTAL 30/100

## 3.Price

Max points: 20

TOTAL

20/100

## TOTAL 100/100

CRITERIUM	SCORE
1. Competence/experience	50
2. Quality of proposal	30
3. Price	20
TOTAL	100

Opening of tenders: 30 March 2018.

Candidate selection: 30 March 2018.

Initialization of work: 03 April 2018 (as soon as possible).

Communication and questions: DYEKO , [info@dyeko.gr](mailto:info@dyeko.gr)